

Yattendon Parish Council

Full Council Meeting



This meeting is open to the press and public (Public Bodies (Admissions to Meetings) Act 1960)

Councillor Summons:
All Councillors of Yattendon Parish Council are hereby summoned to attend the following meeting. Please notify the Clerk if you are unable to attend.

| | |
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| Date: | Thursday 16 th April 2026 |
| Time: | 7:00 pm |
| Location: | Yattendon Village Hall, Yattendon Road, Yattendon, RG18 0UE |

Agenda

1. To receive apologies for absence from Council Members and consider their acceptance
2. To receive any [declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests](#) and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest
Councillors should use the [flow-chart](#) to identify which type of interest they have and what action should be taken
3. To receive:
 - a) Questions or comments from members of the public regarding items on the agenda
 - b) Representations from any member who has declared an Other Registerable Interest or Non-Registerable Interest
4. To approve the [Minutes of the Full Council Meeting held on 26th February 2026](#)
5. To discuss any matters arising from the previous meeting
6. To receive an update from our District Councillor
7. To receive a report from Yattendon Estates
8. To consider the following planning applications and to receive an update on planning application responses and decisions since the previous meeting
 - [26/00666/HOUSE Sunrise, North Gardens, Burnt Hill, Yattendon, Thatcham, RG18 0NG](#)
- Alteration and extension to create first floor ancillary accommodation and car port to existing garage.

9. Finance:

- a) To receive the [Finance Report](#) and approve the payments listed
- b) To receive the most recent [bank reconciliation](#)
- c) To receive any reports from the Internal Controller
- d) To receive the [Quarterly Budget Summary](#)

10. Matters for future consideration and information

Date and time of next meeting:
Thursday 14th May 2026 at 8 pm

S. Marshman

Dr. S. Marshman, PSLCC, Clerk to the Council
10th April 2026

Supporting Documents

Agenda Item 2: To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest

DPI = Disclosable Pecuniary Interest
 ORI = Other registerable Interest
 NRI = Non-Registerable Interest

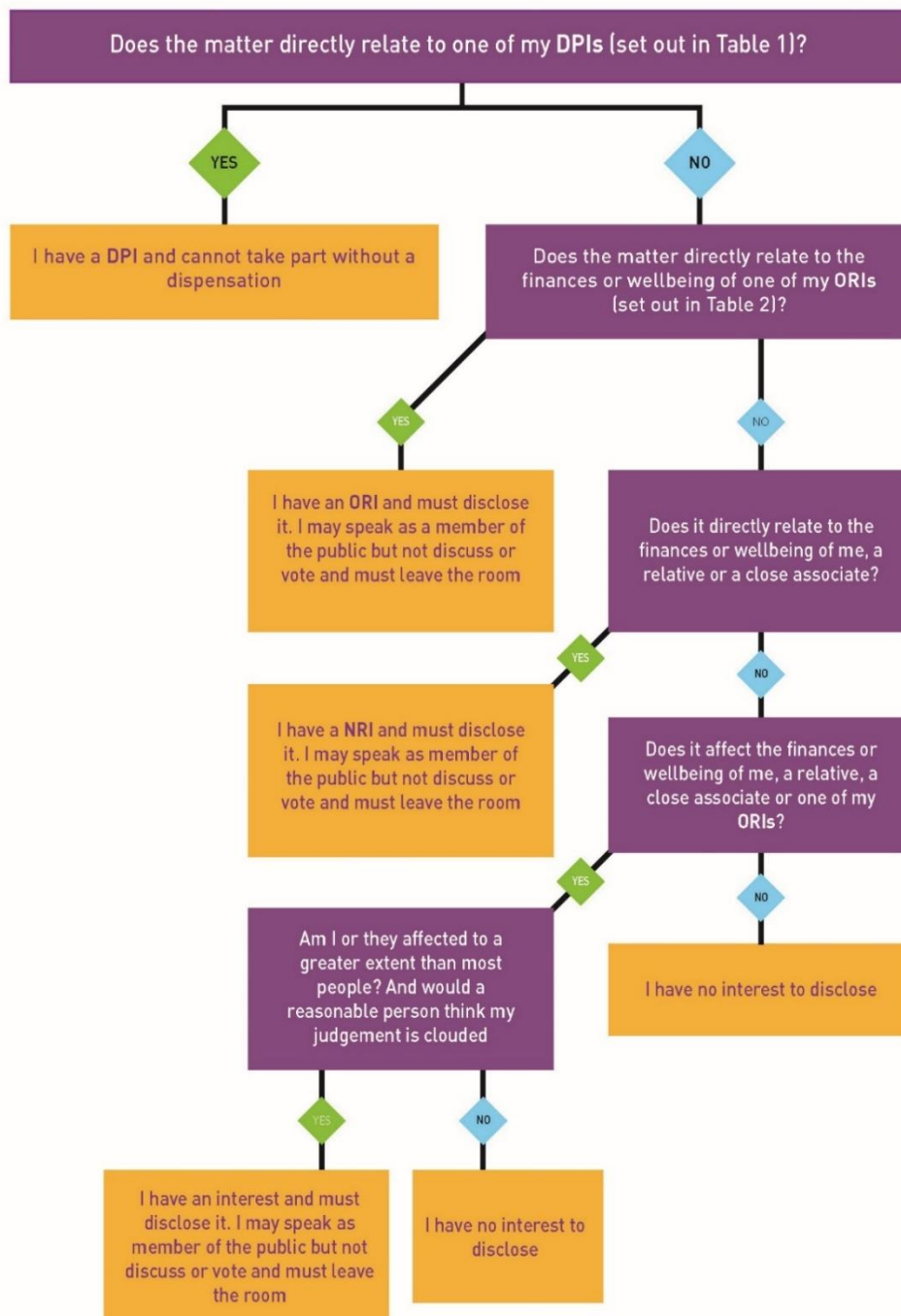


Table 1: Disclosable Pecuniary Interests

| Subject | Description |
|--|--|
| Employment, office, trade, profession or vocation | Any employment, office, trade, profession or vocation carried on for profit or gain. |
| Sponsorship | <p>Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p> |
| Contracts | <p>Any contract made between the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council -</p> <p>a) under which goods or services are to be provided, or works are to be executed; and</p> <p>b) which has not been fully discharged.</p> |
| Land and* property | <p>Any beneficial interest in land which is within the area of the council.</p> <p>‘Land’ excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners (alone or jointly with another) a right to occupy or to receive income.</p> |
| Licenses | Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer |
| Corporate tenancies | <p>Any tenancy where (to the councillor’s knowledge) -</p> <p>a) the landlord is the council; and</p> <p>b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners, is a partner of or a director* of or has a beneficial interest in the securities* of.</p> |
| Securities | <p>Any beneficial interest in securities* of a body where—</p> <p>a) that body (to the councillor’s knowledge) has a place of business or land in the area of the council; and</p> <p>b) either—</p> <p>(i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> |

| | |
|--|---|
| | (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were spouses/civil partners have a beneficial interest exceeds one hundredth of the total issued share capital of that class. |
|--|---|

* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interest

You must register as an Other Registerable Interest:

1. any unpaid directorships
2. any body of which you are a member or are in a position of general control or management, and to which you are nominated or appointed by your authority
3. any body
 - (i) exercising functions of a public nature
 - (ii) directed to charitable purposes or
 - (iii) one of whose principal purposes includes the influence of public opinion
 - (iv) or policy (including any political party or trade union) of which you are a member or in a position of general control or management

Agenda Item 8: To receive an update on planning application responses and decisions since the previous meeting

Applications responded to under delegated powers since the previous meeting:

| Application Reference | Location | Proposed Work | Parish Council Response |
|------------------------------|-----------------|----------------------|--------------------------------|
| None | | | |

West Berkshire Council's recent planning decisions:

| Application Reference | Location | Proposed Work | Parish Council Response | WBC Decision |
|------------------------------|---|--|--------------------------------|---------------------|
| 26/00125/ COND | Church Of St Peter and St Paul, Yattendon | Application for approval of details reserved by condition 4 (Photographic record (pre-comm)) of approved 25/00712/FUL | Not consulted | Approved |

Agenda Item 9: Finance

Finance Report

| Status at bank at last bank reconciliation 31st March 2026 | |
|---|------------------|
| Lloyds Bank Current | £367.35 |
| Lloyds Bank Savings | £0.00 |
| Unity Trust Bank Current | £2,280.58 |
| Unity Trust Bank Savings | £6,024.06 |
| Total | £8,671.99 |

| Income received 11th February - 9th April 2026 | |
|---|---------------|
| Interest on Unity Trust savings account | £20.26 |
| Total | £20.26 |

| Payments to be approved | | | | |
|--------------------------------|---------------|--------------------------------|---|------------------|
| Date | Method | Payee | Payment Detail | Amount |
| 18-Nov | FEE | Lloyds Bank | Bank account fee | £4.25 |
| 06-Mar | BACS | Staff Costs | Inc. salaries for all staff, expenses, pension contributions and PAYE for Feb | £690.75 |
| 06-Mar | BACS | Tactical Facilities Management | Refuse disposal Feb | £4.25 |
| 27-Mar | BACS | Staff Costs | Inc. salaries for all staff, expenses, pension contributions and PAYE for Mar | £169.65 |
| 31-Mar | FEE | Unity Trust Bank | Bank account fee | £7.00 |
| 06-Apr | BACS | Staff Costs | Inc. salaries for all staff, expenses, pension contributions and PAYE for Mar | £345.00 |
| 07-Apr | BACS | Tactical Facilities Management | Refuse disposal Mar | £65.16 |
| 16-Apr | BACS | A Councillor (1) | Training costs | £16.00 |
| 16-Apr | BACS | A Councillor (2) | Training costs | £16.00 |
| 10-May | DD | ICO | Registration fee 26/27 | £47.00 |
| Total | | | | £1,365.06 |

Bank Reconciliation

| Bank Reconciliation at 31/03/2026 | | |
|--|-----------|------------------|
| | | |
| Cash in Hand 01/04/2025 | | £6,960.70 |
| | | |
| ADD Receipts 01/04/2025 - 31/03/2026 | | £15,893.13 |
| | | |
| Subtotal | | £22,853.83 |
| | | |
| SUBTRACT Payments 01/04/2025 - 31/03/2026 | | £14,181.84 |
| | | |
| A Cash in Hand 31/03/2026 (per Cash Book) | | £8,671.99 |
| | | |
| Cash in hand per Bank Statements | | |
| | | |
| Unity Savings | £6,024.06 | |
| Unity Current | £2,280.58 | |
| Lloyds Savings | £0.00 | |
| Lloyds Current | £367.35 | |
| | | |
| Subtotal | | £8,671.99 |
| | | |
| Less unrepresented payments | | £0.00 |
| | | |
| Subtotal | | £8,671.99 |
| | | |
| Plus unrepresented receipts | | £0.00 |
| | | |
| B Adjusted Bank Balance | | £8,671.99 |
| | | |
| | | |
| A = B Checks out OK | | |