

# Yattendon Parish Council

## Minutes of the Full Council Meeting

Minutes of the Full Council Meeting held on Thursday 16<sup>th</sup> April 2026  
in Yattendon Village Hall. Commencing at 7:04 pm.

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**Members Present:** Councillor Philip Bickford Smith, Deputy Chair  
Councillor James Hole  
Councillor Tim Magee

**Members Absent:** Councillor Adam McCormick, Chair  
Councillor Georgie Rudge

**Officers Present:** Sarah Marshman, Clerk/RFO

**In Attendance:** Carlyne Culver, District Councillor  
15 Members of the Public

## Minutes

- 25/076 To receive, and consider for acceptance, apologies for absence from Members of the Council**  
Resolved: To accept apologies from Councillors Adam McCormick and Georgie Rudge for the reasons provided to the council.
- 25/077 To receive any declarations of Disclosable Pecuniary Interests, Other Registerable Interests, or Non-Registerable Interests and to consider any requests for dispensation from Members declaring a Disclosable Pecuniary Interest**  
There were no declarations of interest or requests for dispensation.
- 25/078 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared an Other Registerable Interest or a Non-Registerable Interest**  
A resident requested to speak regarding the planning application in Minute 25/083.
- 25/079 To approve the Minutes of the Full Council Meeting held on 26<sup>th</sup> February 2026**  
Resolved: Members agreed that the minutes of the last meeting should be accepted as a true record. The Chairman signed the minutes.
- 25/080 To discuss any matters arising from the previous meeting**  
There were no matters arising.
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**25/081 To receive a report from our District Councillor**

The District Councillor reported that new recycling measures, including plastic tube recycling and the three-weekly black-bin cycle, are performing well and increasing recycling rates. Speeding concerns were noted following a recent visit by the MP. An update was given on the council's financial position, including £30m exceptional support and ongoing pressures in adult social care, children's social care and SEND, with a decision on a potential merger with South Oxfordshire and Vale of White Horse expected over the summer. Concerns were raised about the loss of rural social housing due to Sovereign selling vacant properties and the need for future replacement and provision.

**25/082 To receive a report from Yattendon Estates**

The Estate reported improved farming conditions after two difficult years and noted rising fuel costs. Several long-term-let properties are being refurbished as they become vacant and continue to re-let easily. The commercial property market remains challenging but with some ongoing demand. Woodland work on Ashampstead Common is progressing, though further tidying and tree replacement are constrained by the bird-nesting season.

**25/083 To consider the following planning applications and to receive an update on planning application responses and decisions since the previous meeting**

**26/00666/HOUSE Sunrise, North Gardens, Burnt Hill, Yattendon, Thatcham, RG18 0NG - Alteration and extension to create first floor ancillary accommodation and car port to existing garage.**

Four members of the public spoke and raised material planning concerns, including the scale and height of the proposed two-storey structure on the boundary, loss of daylight and overshadowing of the neighbouring garden, overlooking from rooflights, and the development's impact on local character and the pattern of surrounding dwellings.

Resolved: To object to the application. The Clerk will draft a response and circulate it to members prior to submission.

The Parish Council has not responded to any planning applications since the last meeting.

Since the previous meeting, West Berkshire Council has issued the following planning decisions:

<b>Application Reference</b>	<b>Location</b>	<b>Proposed Work</b>	<b>Parish Council Response</b>	<b>WBC Decision</b>
<b>26/00125/COND</b>	Church Of St Peter and St Paul, Yattendon	Application for approval of details reserved by condition 4 (Photographic record (pre-comm)) of approved 25/00712/FUL	Not consulted	Approved

**25/084 Finance:**

**a) To receive the Finance Report and approve the payments listed**

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

**b) To receive the most recent bank reconciliation**

Resolved: To note the bank reconciliation figures as provided in the Finance Report in Appendix 1.

**c) To receive any reports from the Internal Controller**

The Internal Controller has reviewed the accounts to the end of October 2025.

**d) To receive the Quarterly Budget Report**

The quarterly budget report for the period ending 31<sup>st</sup> March 2026 was reviewed.

**25/075 Matters for future consideration and information**

Members noted the need to determine the preferred location for the proposed playground, with options being the cricket ground (within the parish) or the brewery site (outside the parish).

There being no further business, the meeting was closed at 7:57 pm.

Chair of meeting: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 1: Finance Report

<b>Status at bank at last bank reconciliation 31st March 2026</b>	
Lloyds Bank Current	£367.35
Lloyds Bank Savings	£0.00
Unity Trust Bank Current	£2,280.58
Unity Trust Bank Savings	£6,024.06
<b>Total</b>	<b>£8,671.99</b>

<b>Income received 11th February - 9th April 2026</b>	
Interest on Unity Trust savings account	£20.26
<b>Total</b>	<b>£20.26</b>

<b>Payments to be approved</b>				
<b>Date</b>	<b>Method</b>	<b>Payee</b>	<b>Payment Detail</b>	<b>Amount</b>
18-Nov	FEE	Lloyds Bank	Bank account fee	£4.25
06-Mar	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Feb	£690.75
06-Mar	BACS	Tactical Facilities Management	Refuse disposal Feb	£4.25
27-Mar	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Mar	£169.65
31-Mar	FEE	Unity Trust Bank	Bank account fee	£7.00
06-Apr	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for Mar	£345.00
07-Apr	BACS	Tactical Facilities Management	Refuse disposal Mar	£65.16
16-Apr	BACS	A Councillor (1)	Training costs	£16.00
16-Apr	BACS	A Councillor (2)	Training costs	£16.00
10-May	DD	ICO	Registration fee 26/27	£47.00
<b>Total</b>				<b>£1,365.06</b>